

PROFESSIONAL SUMMARY

Design student with a passion for jewelry design, typography, and art direction, leveraging 4 years of diverse experience in customer service and sales to foster client connections. Skilled in utilizing CSS, Javascript, and HTML to create evocative design work, while adeptly managing client interactions and enhancing brand visibility. Eager to contribute innovative ideas and collaborate with a creative team to drive impactful design solutions.

SKILLS

- Adobe Illustrator
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- InDesign
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- Photoshop
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- Figma
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- Premiere Pro
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- Lightroom
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- GitHub
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- HTML
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- CSS
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- Javascript
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- Silversmithing
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- Customer Service
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- Problem Solving
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- Sales
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- Typography
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EMPLOYMENT HISTORY

- FEB 2025 - MAY 2025
Graphic Design Intern, The Box SF
- Designed engaging visual content for social media campaigns, enhancing brand awareness and driving user engagement.
 - Collaborated with the marketing team to create promotional materials, leading to improved outreach and increased event attendance.
 - Actively participated in brainstorming sessions, contributing fresh ideas and fostering a creative team environment.
 - Maintained organized project files and adhered to deadlines, ensuring smooth workflow and timely project completions.
- JUN 2024 - JAN 2025
Receptionist, Dimitra's SkinCare and Electrolysis
- Greeted clients, managed bookings, ensured efficient operations.
 - Fostered a welcoming atmosphere for clients, enhancing overall satisfaction and encouraging repeat visits.
 - Reduced scheduling errors, improved client flow with digital tools.
 - Processed transactions accurately, adhered to company policies.
 - Enhanced client retention by analyzing feedback, optimizing services.
 - Designed promotional signage, increased product sales, boosted visibility.
 - Maintained accurate financial records and reconciled daily transactions, ensuring compliance and financial integrity.
- MAY 2023 - FEB 2024
Server, The Rodeo Goat, Dallas, TX
- Deliver excellent service, manage orders, resolve issues swiftly, enhance team cooperation.
 - Fostered a positive atmosphere by engaging with guests warmly, contributing to a lively environment that encouraged guest loyalty.
 - Provided exceptional service to guests, leading to increased customer satisfaction and repeat visits.
 - Managed order processing efficiently, reducing wait times and enhancing overall dining experience.
- AUG 2021 - JUL 2022
Hostess/Barback, Smithy on Henderson, Dallas, TX
- Welcomed guests, managed seating, enhanced service efficiency, improved guest satisfaction.
 - Coordinated with kitchen and service staff to ensure smooth operations during peak hours, resulting in timely service and improved team synergy.
 - Maintained accurate reservation logs and managed table assignments, ensuring operational efficiency and adherence to guest preferences.

EDUCATION

- SEP 2021 - DEC 2025
Bachelor of Arts in Design, University of San Francisco, San Francisco, CA
Relevant Coursework: Digital Media Design, Typography I and II, Community Engaged Design, Visual Communication, Exhibition Design, Spanish II and III.

ADDITIONAL INFORMATION

- Dean's List**
UNIVERSITY OF SAN FRANCISCO
Fall 2021 - Present
- Academic Scholarship**
UNIVERSITY OF SAN FRANCISCO